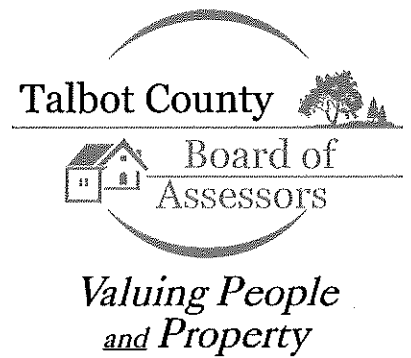


11 N. Jefferson Ave.
PO BOX 337
Talbotton, GA 31827



MONTHLY MEETING
September 12, 2023
2:00 pm
AGENDA

1. Call to Order
2. Approve Agenda, and any additions
3. Approval of Minutes
 - A. August 15, 2023
4. Old Business
 - A. Budget Update
5. New Business
 - A. Homestead Applications
 - B. Appeals Update
 - i. Approval to forward to BOE
 - C. Millage Rate
 - D. Error and Releases
 - E. Chief Appraiser Update
 - F. Members Matters
 - G. Announcements
 - i. Next scheduled monthly meeting is tentatively _____ October 2023.
 - H. Adjournment

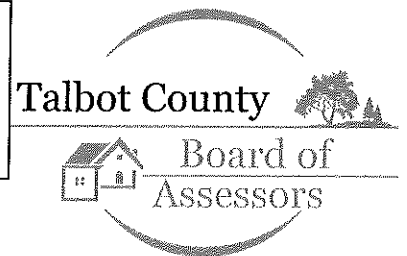
Phone: 706.665.3377
Fax: 706.665.9158
E-mail: office@talbotgabo.org

www.qpublic.net/ga/talbot



11 N. Jefferson Ave.
PO BOX 337
Talbotton, GA 31827

Daniel B. Coffee, Chairman
Sandra N. Higginbotham, Member
Hubert P. Bickley, Member
Lauren A. Harbin, Secretary




Board of Assessors
Monthly Meeting Minutes
September 12, 2023

*Valuing People
and Property*

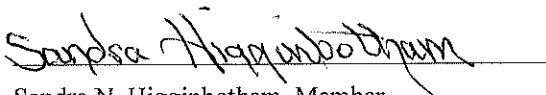
1. The meeting was called to order by Chairman Coffee at 2:10 pm at the Tax Assessors Office. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary.
2. Vice-Chairman Bickley motioned to approve the agenda as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
3. Approval of Minutes Vice-Chairman Bickley offered a motion to approve the August 15, 2023, minutes as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
4. Old Business
 - A. Budget Update – Mrs. Harbin provided the Board with a copy of the year to date budget. Chairman Coffee informed the Board that he had met with County Manager Carol Ison just prior to the meeting and that the 2024 budget had not yet been finalized but that he understood funding would be given for new windows for the building as well as the desk audit for the upcoming year.
5. New Business
 - A. Homestead Applications:
 1. Homestead exemption application for S5 to be applied for 2022-2023 was presented to the Board for approval. Two applications were also received for S4 homesteads for the 2024 digest year. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. Mrs. Harbin will send an E&R to correct the bill to the Tax Commissioner on the S5 parcel. A spreadsheet containing a listing of these applications will be attached to these minutes.
 - B. Mrs. Harbin provided the Board with a report on current appeals. A spreadsheet containing a listing of the appeals will be attached to these minutes. Mrs. Harbin informed the Board that the appeal for Mrs. Heath had been waived this morning and would be removed from the listing. She also indicated that she had not received any further response from the attorney representing Timberlands II after numerous attempts to contact via telephone and email. Mrs. Harbin also informed the Board that a site visit was made to the only other residential appeal.
 - i. Mrs. Harbin requested the Boards approval to forward the remaining appeals to the Board of Equalization. Vice-Chairman Bickley made the motion. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.

- C. Mrs. Harbin provided the Board with a copy of a letter from the Board of Commissioners concerning the setting of the millage rate. The Board of Assessors reviewed the millage rate set by the Board of Commissioners and other taxing districts.
- D. Mrs. Harbin presented the Board with the error and release paperwork for the current month. Vice-Chairman Bickley made a motion to approve the error and releases as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. A spreadsheet containing a listing of these errors and releases will be attached to these minutes.
- E. In the Chief Appraiser update Mrs. Harbin provided the Board with a copy of the digest collection order from the Department of Revenue saying that the 2023 digest was found to be in proper form. Chairman Coffee noticed that he was copied on the letter but had not received his copy, he asked Mrs. Harbin to reach out to local government services to confirm that they had a correct address on file. Chairman Coffee informed the Board that he went to the Tax Commissioners office on August 23, 2023, to sign the necessary digest submission paperwork. Mrs. Harbin also informed the Board that fieldwork for the upcoming year was progressing.
- F. In Members matters Chairman Coffee shared with the Board that he attended a committee meeting with the River Valley Development Authority. He stated that he was part of a steering committee for Talbot County on a study done for rural development in light of the expansion of Fort Moore. He shared copies of the plan suggestions for Talbot and surrounding counties. He also indicated that he was on the October agenda for the Board of Commissioners meeting to provide them with a similar update. Vice-Chairman Bickley and Mrs. Higginbotham had no members matters to discuss.
- G. The next scheduled monthly meeting is tentatively October 17, 2023, at 3:00pm.
- H. A motion was made by Vice-Chairman Bickley to adjourn the meeting at 3:04 pm. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

Submitted by Lauren A. Harbin, Secretary


Daniel B. Coffee, Chairman


Hubert P. Bickley, Vice-Chair


Sandra N. Higginbotham, Member