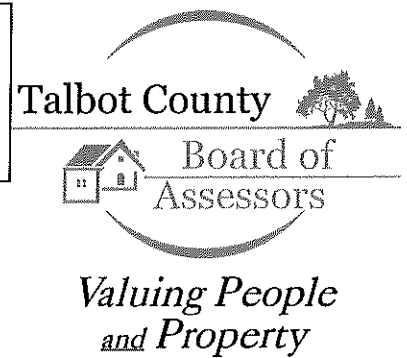


11 N. Jefferson Ave.
PO BOX 337
Talbotton, GA 31827

Daniel B. Coffee, Chairman
Sandra N. Higginbotham, Member
Hubert P. Bickley, Member
Lauren A. Harbin, Secretary



Board of Assessors
Called Meeting Minutes
December 6, 2023

1. The meeting was called to order by Chairman Coffee at 2:57pm at the via teleconference. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary.
2. Vice-Chairman Bickley made a motion to approve the agenda as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
3. A motion was made by Vice-Chairman Bickley to set the Public Utility ratio of Assessment at 40.00 as recommended by the Department of Revenue. Mrs. Higginbotham seconded the motion. There was no further discussion, the motion passed 2-0-0.
4. A motion was made by Vice-Chairman Bickley to approve the values and mailing of the Notices of Assessment's on Public Utilities as received from the Department of Revenue. Mrs. Higginbotham seconded the motion. Chairman Coffee stated he was on his way to the Tax Assessors office to sign the notices so they could go out in todays mail. There was no further discussion. The motion carried 2-0-0.
5. Mrs. Harbin noted that she would be sending an email confirming dates for the 4th quarter Board of Assessors supplements for the final payment of 2023.
6. Chairman Coffee asked for a moment of silence to recognize the passing of former Commissioner Robert Lanier.
7. Vice-Chairman Bickley made a motion to adjourn at 3:03. Mrs. Higginbotham seconded the motion. The motion passed 2-0-0.

Submitted by Lauren A. Harbin, Secretary

Daniel B. Coffee, Chairman

Hubert P. Bickley, Vice-Chair

Sandra N. Higginbotham, Member