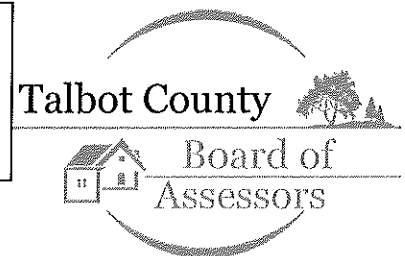


38 South Jefferson Ave.  
PO BOX 337  
Talbotton, GA 31827

Daniel B Coffee, Chairman  
Sandra N. Higginbotham, Member  
Hubert P. Bickley, Member  
Lauren A. Harbin, Secretary

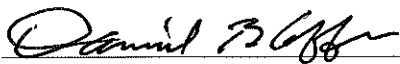


Board of Assessors  
Monthly Meeting Minutes  
June 14, 2022

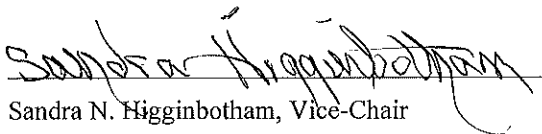
1. The meeting was called to order by Chairman Coffee at 2:01 pm at the Tax Assessors Office. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary.
2. Vice-Chair Higginbotham offered a motion to approve the agenda as presented. Mr. Bickley offered the second. There was no further discussion. The motion passed 2-0-0.
3. Vice-chair Higginbotham offered a motion to approve the May 3, 2022, regular monthly meeting minutes. Mr. Bickley offered the seconded the motion. The motion passed 2-0-0.
4. Mrs. Harbin presented the Board with a spreadsheet with a summary of the audit progress. She reviewed with the Board the current audit progress. Vice-Chair Higginbotham made a motion to approve the audits as presented. Mr. Bickley offered the second. The motion passed 2-0-0.
5. New Business
  - A. Mrs. Harbin presented the Board with the error and releases that had been processed for the month of May. Vice-Chair Higginbotham made the motion to approve the changes as presented. Mr. Bickley seconded the motion. There was no further discussion. The motion passed 2-0-0.
  - B. Mrs. Harbin presented the Board with Homestead applications that had been received for 2023. Vice-Chair Higginbotham made a motion to approve the Homestead applications as presented. Mr. Bickley offered a second to her motion. The motion passed 2-0-0. A listing of applicants and recommendations will be made a portion of these minutes.
  - C. Conservation Use applications were presented by Mrs. Harbin. She recommended approval for all new, continuations and renewal applications. A listing of parcels and recommendations will be made a portion of these minutes. Vice-Chair Higginbotham made a motion to approve the applications, continuations and releases as presented. Mr. Bickley seconded the motion. There was no further discussion. The motion passed 2-0-0.
  - D. Forest land protection act applications were presented by Mrs. Harbin. She recommended approval for all presented. A listing of parcels and recommendations will be made a portion of these minutes. Vice-Chair Higginbotham made a motion to approve the application. Mr. Bickley seconded the motion. There was no further discussion. The motion passed 2-0-0.

- E. Mrs. Harbin presented the Board with a listing of current appeals. This was for informational purposes only; a copy of this report will be made a portion of the minutes.
- F. Mrs. Harbin presented the Board with a report showing the current 30-day Notices of Assessment that have been issues. Vice-Chair Higginbotham offered a motion to approve the values as presented. Mr. Bickley offered the second. There was no further discussion. The motion passed 2-0-0.
- G. Mrs. Harbin requested authorization to forward the Digest to the Tax Commissioners office once the 45 day period for appeals has been completed. She presented the Board with a copy of the current Consolidation reports and the consolidation reports for digest year 2021. Vice-Chair Higginbotham made the motion to forward the digest records to the Tax Commissioners office on or about June 27, 2022. Mr. Bickley offered the second. There was no further discussion and the motion passed 2-0-0.
- H. In members matters Chairman Coffee updated the Board on his attendance at CAVEAT. He also shared a packet that he received from Mary Clark-Chapell with regards to her appeal for the 2021 digest year. Vice-Chair Higginbotham, and Mr. Bickley did not have any updates.
- I. In the Chief Appraiser update Mrs. Harbin informed the Board that she had meet with Mr. Hendricks with regards to the renovations to the new office location. She also informed the Board that the County would begin with a October to September fiscal year this October. Chairman Coffee inquired about the upcoming budget and Mrs. Harbin stated that no feedback had been received on the budget proposal. Chairman Coffee also asked Mrs. Harbin about election results from the May election.
- J. The Board tentatively set the next scheduled meeting on July 15, 2022, at 2:00pm.
- K. A motion was made by Vice-Chair Higginbotham to adjourn the meeting at 3:06 pm. Mr. Bickley seconded the motion. The motion carried 2-0-0.

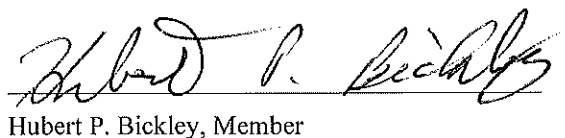
Submitted by Lauren A. Harbin, Secretary



Daniel B. Coffee, Chairman



Sandra N. Higginbotham, Vice-Chair



Hubert P. Bickley, Member