38 South Jefferson Ave. PO BOX 337 Talbotton, GA 31827



CALLED MEETING July 5, 2022 2:00pm Minutes

- 1. The meeting was called to order at 2:00pm via telephone conference by Chairman Coffee. Sandra Higginbotham, Hubert Bickley and Lauren Harbin were in attendance.
- 2. Chairman Coffee suggested to add Digest Update to the agenda. Vice-Chair Higginbotham made a motion to approve the agenda as amended. Mr. Bickley seconded the motion. There was no further discussion. The motion passed 2-0-0.
- 3. Mrs. Harbin shared the pending appeals with the Board and asked for authorization to certify the remaining appeals to the Appeal Administrator. Vice-Chair Higginbotham offered a motion to approve the Appeal Certification. Mr. Bickley seconded the motion. Chairman Coffee asked Mrs. Harbin about the timeline for certification. Mrs. Harbin indicated that this was sooner than they were usually certified but due to scheduling conflicts later in the year with consultants and the Board of Equalization she was seeking earlier approval. The motion passed.
- 4. Mrs. Harbin informed the Board that following the late June meeting with Board approval she had forwarded the digest to the Tax Commissioners office for submission and the conversion had gone smoothly. The consolidation reports have been sent to the County Manager. Chairman Coffee also signed the digest submission packet, which has been given to the Tax Commissioners Office as well.
- 5. In members matters Chairman Coffee informed the Board about a phone call that he received following the last Board meeting from Mrs. Mary Clark Chappell. He also indicated that attorney Nick Garcia had been consulted.
- 6. Vice-Chair Higginbotham made a motion to adjourn the meeting at 2:16 pm. Mr. Bickley offered the second. There was no further discussion. The meeting was adjourned. The Board will meet for the July Regular monthly meeting on Friday, July 15 at 2pm.

Submitted by Lauren A. Harbin, Secretary

Daniel B. Coffee, Chairman

Sandra N. Higginbotham, Vice-Chair

Hubert P. Bickley, Member

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