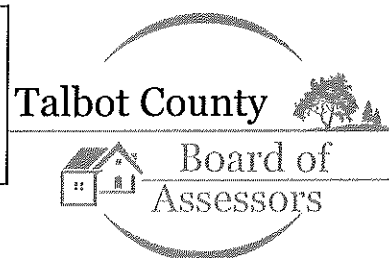


38 South Jefferson Ave.  
PO BOX 337  
Talbotton, GA 31827

Daniel B Coffee, Chairman  
Sandra N. Higginbotham, Member  
Hubert P. Bickley, Member  
Lauren A. Harbin, Secretary



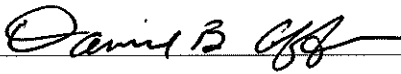
Board of Assessors  
Monthly Meeting Minutes  
August 9, 2022

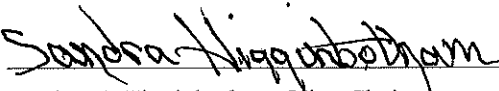
*Valuing People  
and Property*

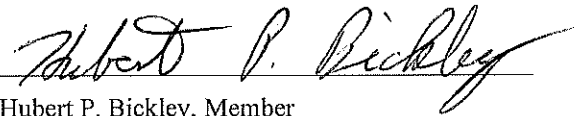
1. The meeting was called to order by Chairman Coffee at 2:02 pm at the Tax Assessors Office. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary. The meeting tentatively scheduled on July 15, 2022 was not held.
2. Vice-Chair Higginbotham offered a motion to approve the agenda as presented. Mr. Bickley offered the second. There was no further discussion. The motion passed 2-0-0.
3. Vice-chair Higginbotham offered a motion to approve the June 14, 2022, regular monthly meeting minutes. Mr. Bickley offered the seconded the motion. The motion passed 2-0-0. Vice-chair Higginbotham offered a motion to approve the July 5, 2022, called monthly meeting minutes. Mr. Bickley offered the seconded the motion. The motion passed 2-0-0.
4. Mrs. Harbin presented the Board with a spreadsheet with a summary of the audit progress. She reviewed with the Board the current audit progress. The current audit snapshot shows 11 audits remaining before the audit is completed. Vice-Chair Higginbotham made a motion to approve the audits as presented. Mr. Bickley offered the second. The motion passed 2-0-0.
5. New Business
  - A. Mrs. Harbin presented the Board with the error and releases that had been processed for the month of July. Vice-Chair Higginbotham made the motion to approve the changes as presented. Mr. Bickley seconded the motion. There was no further discussion. The motion passed 2-0-0.
  - B. Mrs. Harbin presented the Board with Homestead applications that had been received for 2023. Vice-Chair Higginbotham made a motion to approve the Homestead applications as presented. Mr. Bickley offered a second to her motion. The motion passed 2-0-0. A listing of applicants and recommendations will be made a portion of these minutes.
  - C. Conservation Use applications were presented by Mrs. Harbin. A listing of parcels and recommendations will be made a portion of these minutes. Vice-Chair Higginbotham made a motion to approve the applications, continuations and releases as recommended. Mr. Bickley seconded the motion. There was no further discussion. The motion passed 2-0-0. Vice-Chair Higginbotham made a motion to deny the applications. Mr. Bickley seconded the motion. There was discussion about the missing documentation for the two parcels where denial was recommended. Mrs. Harbin indicated there had been ongoing attempts to procure the needed documentation, without success. The motion passed 2-0-0.

- D. Mrs. Harbin presented the Board with a listing of current appeals and gave an update on the Board of Equalization hearings. There are a total of 6 appeals that were heard by the Board of Equalization. There was no change on any of them made by the BOE.
- E. Mrs. Harbin presented the Board with a copy of the 2021 Sales Ratio study by the Department of Audits. The country's overall ratio was 38.61. A copy of the study will be made a portion of these minutes
- F. In members matters Vice-Chair Higginbotham updated the Board on her attendance at the 2022 GAAO summer conference. Mr. Bickley congratulated Mrs. Harbin and her staff on the ratio study. Chairman Coffee thanked Mrs. Harbin for her presentation to the Lions Club earlier this afternoon.
- G. In the Chief Appraiser update Mrs. Harbin updated the Board on the current progress of the renovations to the new Tax Assessors Office space. She indicated that the projected move date was the last week of September 2022, with plans for the furniture to be moved to the new space while she and her staff attended a training course in Cumming, GA.
- H. The Board tentatively set the next scheduled meeting on September 13, 2022, at 2:00pm.
- I. A motion was made by Vice-Chair Higginbotham to adjourn the meeting at 3:06 pm. Mr. Bickley seconded the motion. The motion carried 2-0-0.

Submitted by Lauren A. Harbin, Secretary

  
Daniel B. Coffee, Chairman

  
Sandra N. Higginbotham, Vice-Chair

  
Hubert P. Bickley, Member