

TALBOT COUNTY

Board of Tax Assessors

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38 S. Jefferson Ave.
PO BOX 387
Talbotton, GA 31827

MONTHLY MEETING

May 28, 2019

TAX OFFICE ANNEX

4:30 pm

AGENDA

1. Call to Order
2. Approve Agenda, and any additions
3. Approval of Minutes
 - A. April 29, 2019
4. Public Comment
5. Old Business
 - A. Personal Property Audit
 - B. 723 21st Place Investments Appeal Update
 - C. PT-61 Issues with Clerk of Court
 - D. FY 2019-2020 Budget
6. New Business
 - A. Error and Releases
 - B. Budget Report
 - C. Homestead Applications for 2020
 - D. Change of Assessment Report
 - E. Current Appeals Report
 - F. Conservation Use
 - i. Applications
 - ii. Releases
 - iii. Breach

G. Forest Land Protection Act

i. Applications

ii. Releases

H. Members Matters

I. Executive Session

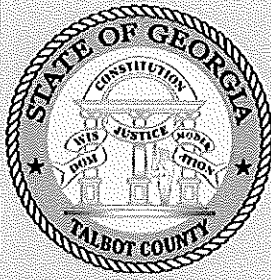
i. Pending Litigation

ii. Personnel

J. Announcements

i. Next scheduled monthly meeting is tentatively June 24, 2019.

K. Adjournment



TALBOT COUNTY

Board of Tax Assessors

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38 S. Jefferson Ave.
PO BOX 337
Tallapoosa, GA 31827

Daniel B. Coffee, Chairman
Leticia A. Cook, Vice-Chairman
Sandra N. Higginbotham, Member
Lauren A. Harbin, Secretary

Board of Assessors Meeting Minutes May 28, 2019

1. The meeting was called to order by Chairman Coffee at 4:34 pm at the office of the Talbot County Board of Tax Assessors. A quorum was present including the following: Daniel B. Coffee, Leticia A. Cook, Sandra N. Higginbotham and Lauren A. Harbin, Secretary.
2. Vice-Chair Cook made a motion to approve the agenda as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion carried 2-0-0.
3. Mrs. Higginbotham made a motion to approve the April 29, 2019 minutes as presented. Chairman Coffee seconded the motion. Vice-Chair Cook abstained as she was not present for the April meeting. There was no discussion. The motion passed 2-0-1.
4. There was no public comment
5. A. Personal Property Update- Mrs. Harbin provided the Board with an update from M&W Consulting with regards to the personal property audit. No action was required.

B. 723 21st Place Appeal Update - Mrs. Harbin updated the Board on the 723 21st Place appeal. There has been no response on the motion for attorneys' fees. However, the refund on the 2017 and 2018 bills to apply the Conservation exemption to both was made by the Tax Commissioner.

C. PT-61 Issue - Mrs. Harbin informed the Board that the issue the Clerk of Court was having with the PT-61's has been resolved, and all transfers are current. This item will be removed from old business going forward.

D. FY 2019-2020 Budget - Mrs. Harbin informed the Board that she received the budget proposal from County Manager Ison, that will be presented to the Board of Commissioners for final approval. As of now, no cuts have been proposed.
6. A. Error and Releases-
 - i. Mrs. Harbin presented the Board with the request for a refund for 2017 and 2018 from Mr. And Mrs. Eric Thompson on their home, where they had been assessed with a second story based on the dormers, but no second floor exists.

The Board of Assessors approved the Error and Releases as presented with Vice-Chairman Cook making the motion and Mrs. Higginbotham offering the second. There was no further discussion. The motion carried 2-0-0.
B. Budget Report – The budget report through March 2019 was presented. No overage is expected. The Board members reviewed the accounts, and Chairman Coffee suggested that Mrs. Harbin discuss with Mrs. Ison about using some of the excess towards the Capital Outlay expenditure's proposed for the upcoming year. Mrs. Harbin informed Chairman Coffee that the county is currently on a spending freeze, however, she will discuss this with Mrs. Ison.

C. Homestead Applications for the digest year 2020 were reviewed and approved as presented by the Chief Appraiser. Vice-Chair Cook made the motion to approve the applications and Mrs. Higginbotham seconded the motion. There was no discussion. The motion passed 2-0-0. List of applicants attached.

D. Mrs. Harbin provided the Board of Assessors with a listing of all 30 day Change of Assessment notices that have been issued since the 45 day notices were mailed on May 6, 2019. No action was required. Report attached to minutes.

E. At this time no appeals have been filed.

F. Conservation Use

- i. applications- list amended
- ii. Releases – list amended
- iii. Breach – none

Mrs. Harbin presented the Board with the Conservation applications. Vice-Chair Cook made a motion to approve the applications and releases as presented to the Board by the Chief Appraiser. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

G. Forest Land Protection

- i. applications- list amended
- ii. Releases – none
- iii. Breach – none

Mrs. Harbin presented the Board with the FLPA applications. Vice-Chair Cook made a motion to approve the applications and releases as presented to the Board by the Chief Appraiser. Mrs. Higginbotham seconded the motion. The motion passed 2-0-0.

H. Mrs. Cook provided the Board with her letter of resignation effective June 30, 2019. Mrs. Cook has served on the Board since June 1997. The Board expressed their gratitude for her service. Mrs. Harbin will forward a copy to the County Manager, and Board of Commissioners. Chairman Coffee informed the Board that he will be attending summer conference in Jekyll Island in July. Mrs. Harbin provided the Board with a brief update from CAVEAT in Athens. She will forward Board members a copy of the presentations. Chairman Coffee also thanked Mrs. Harbin and Mr. Leonard for attending the forestry workshop held earlier in the month.

I. There was no executive session.

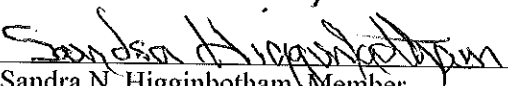
L. Upcoming meeting dates were discussed. The June meeting was tentatively scheduled for June 24, 2019 at 2:00pm.

M. A motion was made to adjourn the meeting at 6:01 pm by Vice-Chair Cook. Mrs. Higginbotham seconded the motion and there was no further discussion. The motion passed 2-0-0.

Submitted by Lauren A. Harbin, Secretary


Daniel B. Coffee, Chairman

Leticia A. Cook, Vice-Chair


Sandra N. Higginbotham, Member

5.28.19

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CUVA Applications

5/28/19

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5/28/19

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