

# TALBOT COUNTY

## Board of Tax Assessors

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(678) 434-3377 ext. 222

28 S. Jefferson Ave.  
PO Box 387  
Tallapoosa, GA 30827

**CALLED MEETING**  
**Via Telephone Conference**  
**SEPTEMBER 24, 2018**  
**TAX OFFICE ANNEX**  
**4:30 pm**  
**AGENDA**

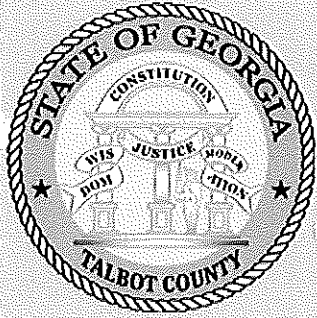
1. Call to Order
2. Approve equalized ratio of 40% for Public Utility Notices
3. Approve signing and mailing of Public Utility Notices
4. Adjournment

Daniel B. Coffee, Chairman

Jon G. Hale, Jr., Vice-Chairman

Leticia A. Cook, Member

Lauren A. Harbin, Chief Appraiser



# TALBOT COUNTY

## Board of Tax Assessors

talbottax@gmail.com  
706.666.3877 phone  
706.666.3163 fax

38 S. Jefferson Ave.  
PO BOX 387  
Talbott, GA 31827

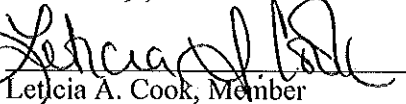
**CALLED MEETING**  
**Via Telephone Conference**  
**SEPTEMBER 24, 2018**  
**TAX OFFICE ANNEX**  
**4:30 pm**

1. The meeting was called to order at 4:33 pm by Chairman Coffee
2. Vice-Chairman Hale made a motion to approve the agenda. Ms. Cook seconded the motion. Mrs. Harbin informed the Board that the Public Utility Notices were just received September 21, 2018 at 11:55am, and are usually received at the beginning of September. The motion passed 2-0-0.
3. Upon the recommendation of the Chief Appraiser Lauren Harbin Vice-Chairman Hale made a motion to approve the equalized ratio of 40% for Public Utility Notices. Ms. Cook seconded the motion. Chairman Coffee noted that this was the first time in many years that the Board was able to use the 40% ratio. The motion passed 2-0-0.
4. Mrs. Harbin advised the Board that the notices must be mailed within 30 days of receipt and recommended the Board approve the mailing of the notices. Vice-Chairman Hale made a motion to approve signing and mailing of Public Utility Notices. Ms. Cook seconded the motion. There was no further discussion. The motion passed 2-0-0.
5. Vice-Chairman Hale made a motion to adjourn the meeting at 4:41pm. Ms. Cook seconded the motion. There was no further discussion. The motion passed 2-0-0.

Submitted by Lauren A. Harbin, Secretary

  
Daniel B. Coffee, Chairman

Jon G. Hale, Jr. Vice-Chairman

  
Leticia A. Cook, Member

Daniel B. Coffee, Chairman

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Lauren A. Harbin, Chief Appraiser