

TALBOT COUNTY

Board of Tax Assessors

Talbot County, Georgia
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Daniel B. Coffee, Chairman
Jon G. Hale, Jr., Vice-Chairman
Leticia A. Cook, Member
Lauren A. Harbin, Secretary

Board of Assessors Meeting Minutes June 25, 2018

1. The meeting was called to order by Chairman Coffee at 4:00 pm at the office of the Talbot County Board of Tax Assessors. A quorum was present including the following: Daniel B. Coffee, Jon G. Hale, Jr., Leticia A. Cook and Lauren A. Harbin, Secretary.
2. The agenda was reviewed and a motion was made by Vice-Chairman Hale to amend the agenda as item D was a duplication, and changed to Chief Appraiser Update.. Ms. Cook seconded the motion. The motion passed 2-0-0.
3. Vice-Chairman Hale made a motion to approve the minutes from May 21, 2018 as presented. Chairman Coffee seconded the motion. Ms. Cook abstained as she was not present for the May meeting. There was no further discussion. The motion passed 2-0-1.
4. There was no public comment.
5. There was no old business.
6. New Business
 - A. Error and Releases- The Board of Assessors approved the Error and Releases, as presented with Vice-Chairman Hale making the motion and Ms. Cook offering the second. Mrs. Harbin gave the Board a brief review of the Error and Releases presented. The motion passed 2-0-0.
 - B. Budget Report – Mrs. Harbin presented an updated budget through April 2018 as provided from the County Commissioners Office. No action was taken.
 - C. Mrs. Harbin shared with the Board that she had received no further update on the proposed budget.
 - D. Mrs. Harbin informed the Board that she would be on medical leave beginning July 16 for approximately 6-8 weeks. Mrs. Harbin recommended making Quentin Leonard acting Chief Appraiser in her absence with a conditional pay supplement for Mr. Leonard. The compensation plan was reviewed. Vice-Chairman Hale made a motion to implement a 10% supplemental pay increase for Mr. Leonard during Mrs. Harbins absence according to the compensation plan. Ms. Cook seconded the motion. There was no further discussion. The motion carried 2-0-0.
 - E. Mrs. Harbin provided the Board with a listing of all active appeals. There was no action taken.
 - F. Homestead Applications for the future year 2019 were reviewed and approved or denied accordingly. Vice-Chairman Hale made the motion to approve the applications and Ms. Cook seconded the motion. There was no discussion. The motions passed 2-0-0. List of applicants attached.

G. Mrs. Harbin presented the Board with a list of all 30 day notices that have been mailed as of June 25,, 2018.

H. Conservation Use

i. Conservation continuations were reviewed by the Board and Vice-Chairman Hale made a motion to approve as presented upon the recommendation of Mrs. Harbin. Ms. Cook seconded the motion. The motion carried 2-0-0. A listing of the Covenants is attached.

ii. Releases – . None

I.. Forest Land Protection-

i. FLPA continuations were reviewed by the Board and Vice-Chairman Hale made a motion to approve as presented upon the recommendation of Mrs. Harbin. Ms. Cook seconded the motion. The motion carried 2-0-0. A listing of the Covenants is attached.

ii. Releases- None

J. Exempt Property Application- An application for exempt church property was presented on behalf of Shady Grove Baptist Church for parcel TALB-21-01-A. A motion was made by Vice-Chairman Hale to grant the exemption. Ms. Cook Seconded the motion. There was no further discussion. The motion passed 2-0-0.

K. A refund request was presented for Harold Yancey on parcel TALB-37-05. Mrs. Harbin explained to the Board that in June of 2017 Mr. Yancey foreclosed on the property and the Notice of Assessment and Bill for 2017 was mailed to the previous owner. Upon receipt of the past due bill sent by the Tax Commissioner in Jan 2018 Mr. Yancey appealed the 2017 assessment. However, it was late filed and denied. A motion was made upon recommendation of the Chief Appraiser to deny the refund request based on OCGA 48-5-380(b) and OCGA 48-5-311(e)(1)(A). Vice-Chairman Hale made a motion to deny the refund request. Ms. Cook seconded the motion. There was no further discussion. The motion passed 2-0-0.

L. Mrs. Harbin updated the Board on the current vacancy. The deadline for applications has been extended until June 29, 2018. An applicant was selected however, she ultimately recanted her acceptance of the position after she received a promotion at her current place of employment

M. Mrs. Harbin requested the Board grant the authority to submit the digest to the Tax Commissioners office once all work was complete. Vice-Chairman made the motion. Ms. Cook seconded it. There was no further discussion. The motion passed 2-0-0.

N. Mrs. Harbin requested the Board grant the authority to make necessary changes to value as a result of active appeals.. Vice-Chairman made the motion. Ms. Cook seconded it. There was no further discussion. The motion passed 2-0-0.

O. Mrs. Harbin requested the Board grant the authority to submit appeals to the Board of Equalization once review is finalized. Vice-Chairman made the motion. Ms. Cook seconded it. There was no further discussion. The motion passed 2-0-0.

P. Chairman Coffee updated the Board on the list of accomplishments of the Tax Assessors office that was sent to the County Manager for the review of the Board of Commissioners. Mrs. Harbin updated the Board on current training registrations.

Q. A motion was made at 5:10pm by Vice-Chairman Hale to enter executive session, seconded by Ms. Cook. The motion passed 2-0-0. Personnel issues were discussed. No motions were made on these issues. At 5:33pm a motion was made by Vice-Chairman Hale to enter back into regular session. The motion was seconded by Ms. Cook. The motion carried 2-0-0.

A motion was made by Vice-Chairman Hale and seconded by Ms. Cook to approve Mrs. Harbins performance review for Jan 2017-May 2018. The individual development plan was discussed. The motion passed 2-0-0.

Vice-Chairman Hale left the meeting at 5:35pm.

Andrew Dodgen attorney for Talbot County entered the meeting at this time. A motion was made by

Ms. Cook and seconded by Chairman Coffee to enter back into executive session at 5:37pm. Potential Litigation was discussed. No decisions were made. Ms. Cook made a motion to enter back into regular session at 5:56pm.

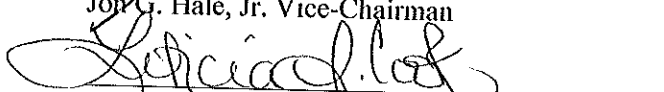
L. The next scheduled regular monthly meeting is tentatively Monday Jul 23,, 2018 at 4:00pm..

M. A motion was made to adjourn the meeting at 6:03pm by Ms. Cook. Chairman Coffee seconded the motion and there was no further discussion. The motion passed 2-0-0.

Submitted by Lauren A. Harbin, Secretary


Daniel B. Coffee, Chairman


Jon G. Hale, Jr. Vice-Chairman


Leticia A. Cook, Member

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6-25-18

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CUVA/FLPA Applications

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