

TALBOT COUNTY

Board of Tax Assessors

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111 S. JOHNSON AVE.
PO BOX 487
Talbotton GA 31027

MONTHLY MEETING

August 21, 2017

TAX OFFICE ANNEX

4:30 pm

AGENDA

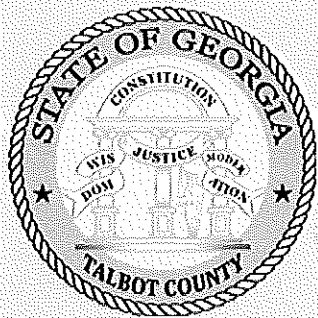
1. Call to Order
2. Approve Agenda, and any additions
3. Approval of Minutes
 - A. July 27, 2017
4. Public Comment
 - A. Appearances
 - i. None
5. Old Business
 - A. Personal Property Audit Inquiry Update
 - B. Oliver Audit Update
6. New Business
 - A. Error and Releases
 - B. Budget Report
 - C. Digest Submission Packet
 - D. Appeal Update
 - E. Homestead Applications for 2018
 - F. Conservation Use
 - i. Applications
 - ii. Releases
 - G. Forest Land Protection Act

Daniel B. Coffee, Chairman

Jon G. Hale, Jr., Vice-Chairman

Leticia A. Cook, Member

Lauren A. Harbin, Chief Appraiser



TALBOT COUNTY

Board of Tax Assessors

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101 S. JEFFERSON AVE
PO BOX 187
TALLAHASSEE, FL 32307

i. Applications

ii. Releases

H. Members Matters

I. Executive Session

i. Personnel Issues

J. Announcements

i. Next scheduled monthly meeting is tentatively _____ September ___, 2017.

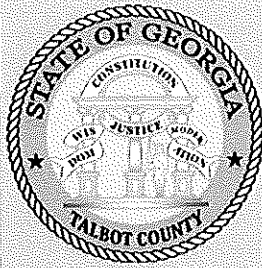
K. ` Adjournment

Daniel B. Coffee, Chairman

Jon G. Hale, Jr., Vice-Chairman

Leticia A. Cook, Member

Lauren A. Harbin, Chief Appraiser



TALBOT COUNTY

Board of Tax Assessors

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37 S. Jackson Ave.
PO BOX 337
Tallapoosa, GA 31027

Daniel B. Coffee, Chairman
Jon G. Hale, Jr., Vice-Chairman
Leticia A. Cook, Member
Lauren A. Harbin, Secretary

Board of Assessors Meeting Minutes August 21, 2017

1. The meeting was called to order by Chairman Dan Coffee at 4:30 pm at the office of the Talbot County Board of Tax Assessors. A quorum was present including the following: Daniel B. Coffee, Jon G. Hale, Jr., and Lauren A. Harbin, Secretary.

2. The agenda was reviewed and no amendments were made. Vice-Chairman Hale made a motion to approve the agenda and Chairman Coffee seconded the motion. So carried 2-0-0.

3. Vice-Chairman Hale made a motion to approve the July 27, 2017 minutes as presented. Chairman Coffee seconded the motion. There was no discussion. The motion passed 2-0-0.

4. There were no public appearances.

5. Old Business

A. Personal Property Audit Inquiry Update – Mrs. Harbin presented the Board with the proposal from Traylor Business Services that had been previously discussed. This information provided the Board with more information for planning purposed for the upcoming budget year. This proposal as well as the one from M&W provided at last month's meeting were very similar and the range given to the County Manager of \$200,000 falls in line with this proposal as well.

B. The ongoing audit of Oliver Logging was discussed. The Board was briefed on the status of the audit. Mr. Deen from M & W consulting has received the information requested from Oliver Logging, and has begun the audit. He expects to be completed around the second week of September.

7. New Business

A. Error and Releases- The Board of Assessors reviewed the error and releases provided by Mrs. Harbin.

B. Budget Report – Mrs. Harbin provided the Board with the most current budget report provided by the Board of Commissioners through the month of June.

C. Mrs. Harbin presented Chairman Coffee with the digest submission packet forms for his review and signature from the Tax Commissioners Office.

D. Mrs. Harbin presented the Board with several Appeal Status report, and gave an update on the results of the BOE hearings held August 10 and 13th. Board of Equalization and Appeal Administrator issues concerning BOE member qualification and procedural issues were discussed. Chairman Coffee and Vice-Chairman Hale indicated that Mrs. Harbin should bring her

concerns to the County Attorney and get his opinions on how to move forward.

E. Homestead Applications for 2018 – The Board reviewed the homestead applications, and Vice-Chairman Hale made a motion to approve them as presented. Chairman Coffee seconded the motion. The motion carried 2-0-0. Homestead applications were approved for 2018 for the following accounts: 007-231-42A

F. Conservation continuations and renewals were reviewed by the Board and Vice-Chairman Hale made a motion to approve them as presented. Chairman Coffee seconded the motion. The motion carried 2-0-0. There was no further discussion. The covenants approved are as follows:

005-017-06	007-045-12	005-114-02-A01	007-213-16
007-221-02	007-162-08	005-149-35	

Upon the recommendation of the Chief Appraiser Vice-Chairman Hale made a motion to Breach parcel 005-019-20A due to the property being subdivided and a 5ac tract being sold to a non family member. Chairman Coffee seconded the motion. So Carried 2-0-0.

M. Forest Land Protection- None

N. Member Matters – Chairman Coffee commended Chief Appraiser Lauren Harbin and Kenny Colson DOR Specialized Assessment manager on their presentation at the Forestry Workshop on August 11th, he also stated there were approximately 75 people in attendance. Vice-Chairman Hale inquired as to his results from his training class the previous month, and Mrs. Harbin checked the online portal and his results had posted incorrectly, Mrs. Harbin then contacted Mark Loyd DOR Certification Manager to check the portal and get corrected results posted.

O. Executive Session- There was no executive session

J. The tentative date of Thursday September 21, 2017 was set for the next monthly meeting at 4:30pm.

K. A motion was made to adjourn the meeting at 6:00 pm by Vice-Chairman Hale. Chairman Coffee seconded the motion and there was no further discussion. The motion passed 2-0-0.

Submitted by Lauren A. Harbin, Secretary

Daniel B. Coffee, Chairman

Jon G. Hale, Jr, Vice-Chairman

Leticia A. Cook, Member