



# TALBOT COUNTY

*Board of Tax Assessors*

*Ronnie M. Hendricks, Chairman*  
*Daniel B. Coffee, Vice-Chairman*  
*Leticia A. Cook, Member*  
*Lauren A. Harbin, Secretary*

## MONTHLY MEETING

June 13, 2016

## TAX OFFICE ANNEX

4:30pm

## AGENDA

1. Call to Order
2. Approval of Minutes
  - A. May 9, 2016
3. Public Comment
  - A. Appearances
4. Old Business- None
5. New Business
  - A. Value Report
  - B. Error and Releases
  - C. Budget Report
  - D. Homestead Applications for 2017
  - E. Conservation Use
    - i. Applications
    - ii. Releases
  - F. Forest Land Protection Act
    - i. Applications
    - ii. Releases
  - G. Freeport Exemption Applications
  - H. Personal Property Review and Seminar Quote
  - I. Nellie Clyde Butler Refund 007-047-15 18ac
  - J. Time Clock Software Renewal

**TALBOT COUNTY BOARD OF TAX ASSESSORS**  
**38 South Jefferson Ave • PO BOX 337**  
**Talbotton, Georgia 31827**

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K. Members Matters

L. Updated Office Policy

M. Executive Session

i. Personnel Issues

N. Announcements

i. Next scheduled monthly meeting is tentatively Monday July 11, 2016..

O. ` Adjournment



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**38 South Jefferson Ave**  
**PO BOX 337**  
**Talbotton, GA 31827**  
**(706) 665-3377**

### Board of Assessors Meeting Minutes June 13, 2016

#### 1. MEETING CALLED TO ORDER BY THE BOARD OF TAX ASSESSORS

The meeting was called to order by Chairman Ronnie M. Hendricks at 4:33pm at the Tax Annex. A quorum was present including the following: Ronnie M. Hendricks, Daniel B. Coffee, Lauren A. Harbin, Secretary. .

#### 2. Approval of May 9, 2016 minutes

A motion was made by Vice-Chairman Coffee to approve the minutes from May 9th as presented, Chairman Hendricks seconded the motion, there was no discussion the motion carried 2-0-0.

#### 3. Public Comment

- a. Appearances – NONE

#### 4. Old Business - None

#### 5. New Business

- A. Value Report-None

- B. Error and Releases -None

- C. Budget Report – Mrs. Harbin presented the Board with the April 2016 budget report for their review.

D. Homestead Applications – Homestead applications for 2017 were presented for Clifton Phillips "S3", Nolan Terry Kimball "S4", Gregory Smith "S1", Jeffery & Jennie Skahan "S4", David & Margarita Morales "S5", Billy Watts "S4". A motion was made by Vice-Chairman Coffee to approve Homestead applications as presented Chairman Hendricks seconded the motion. The vote passed 2-0-0.

- E. Conservation Use – A motion was made by Vice-Chairman Coffee to approve the Conservation use applications & releases as presented by the Chief Appraiser. Chairman Hendricks seconded the motion. Carried 2-0-0

- i. Applications- 007-232-72, 007-116-18-A, 005-114-14, 005-126-03-D, 005-126-03-D, 007-174-13, 005-147-04, 007-217-05, 007-083-13, 007-083-13-A, 005-112-03-J, 007-059-07-01-E, 007-108-07, 006-277-14, 007-104-16, 006-277-14-A, 006-281-02

- F. Forest Land Protection Act

- i. Applications -None

ii. Releases - None

G. Freeport Exemptions applications were presented and discussed for Robinson Paving, Martin Marietta, and Brown Brothers. In light of Mrs. Marshalls resignation, the Board asked the Chief Appraiser to consult with MW Consulting concerning Freeport on the above mentioned accounts and provide recommendation. No action was taken

H. Personal Property Review, Seminar, and Consulting – Vice-Chairman Coffee motions that proposals from MW Consulting for the Personal Property Review, Seminar and Consulting be accepted and a written contract from MW Consulting be requested Chairman Hendricks seconded the motion. Vice-Chairman Coffee advised Mrs. Harbin to coordinate budgeting with the County Manager. The vote carried 2-0-0.

I. Nellie Clyde Butler Refund- Tabled Mrs. Harbin advised that this matter is still under review.

J. Time Clock Software Renewal – Mrs. Harbin informed the Board that the subscription for the Easy Clocking software expires this month. She also informed them that the account payable department questioned this expense and advised she felt it was exorbitant. Therefore, Mrs. Harbin advised the Board that the software subscription will not be renewed and that employees will be required to sign in and out on a clip board each day under her supervision.

K. Members Matters - None

L. Updated Office Policy-Tabled, Mrs. Harbin advised that she is still waiting on the new policies put together by the GAAO.

M. Executive Session –

i. Personnel Issues -At 6:34pm Vice-Chairman Coffee motioned to enter executive session. Chairman Hendricks seconded the motion. So Carried 2-0-0. At 7:19pm Chairman Hendricks motioned to exit executive session. Vice-Chairman Coffee seconded the motion. So Carried 2-0-0, personnel issues were discussed, no decisions were made.

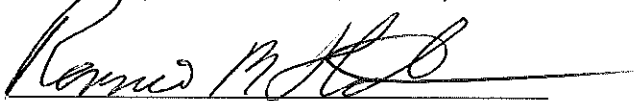
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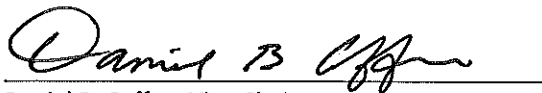
N. Adjournment -A motion was made by Vice-Chairman Coffee to adjourn the meeting at 7:19

PM. Chairman Hendricks was in agreement there was no discussion the motion carried 2-0-0.

Submitted by Lauren A. Harbin, Secretary



Ronnie M. Hendricks, Chairman



Daniel B. Coffee, Vice-Chairman

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Leticia A. Cook, Member