

TALBOT COUNTY

Board of Tax Assessors

Ronnie M. Hendricks, Chairman
Daniel B. Coffee, Vice-Chair
Leticia A. Cook, Member
Lauren A. Harbin, Secretary

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Board of Assessors Meeting Minutes March 8, 2016

✓ 1. MEETING CALLED TO ORDER BY THE BOARD OF TAX ASSESSORS

The meeting was called to order by Chairman Ronnie M. Hendricks at 4:30pm at the Tax Annex. A quorum was present including the following: Ronnie M. Hendricks, Daniel B. Coffee, Lauren A. Harbin, Secretary.

✓ 2. Approval of February 8, 2016 minutes

A motion was made by Vice-Chairman Coffee to approve the minutes from February 8th as presented, Chairman Hendricks seconded the motion, there was no discussion the motion carried 2-0-0.

✓ 3. Public Comment

a. Appearances – NONE

4. Old Business

a. Status updates on consultant recommendations

- i. CAMA schedules- Mrs. Harbin informed the Board that the Rural Land Reevaluation with GMass was complete, and she presented them with the final report. Chairman Hendricks made a motion to enter the new schedules into the live data. Vice Chairman Coffee seconded the motion. A copy of the reports from GMass were given to the Board members. The motion carried 2-0-0.
- ii. Mobile Home Valuation- Mrs. Harbin informed the Board that the reevaluation of the Real Property Mobile Homes is underway, and that Mrs. Marshall and Mr. Leonard were working towards having them completed.
- iii. Marine Personal Property- Mrs. Harbin informed the Board that Mrs. Marshall continues to enter the data that is being returned.

5. New Business

- A. Value Report-None
- B. Error and Releases – The error and releases presented were signed by Chairman Hendricks, which included a value adjustment and appeal waiver for Sally and Curly Davis prebill mobile

home account. Also the mobile home on parcel 007-166-41-A burned in 2006, the Board signed the E&R back for 3 years removing the mobile home.

C. Budget Report – Mrs. Harbin presented the Board with the January 2016 budget report.

D. Homestead Applications – Homestead applications for 2016 were presented for Robert Cartledge (S1), Joe Pritchard (S1), Homer Harvey Jr. (S3), Stacey Lee (S1), James Whittington (S3), and for 2017 Neva Mobley (S3). A motion was made by Vice-Chairman Coffee to approve the homesteads listed, Chairman Hendricks seconded the motion, there was no discussion the motion carried 2-0-0.

✓ F. Conservation Use – A motion was made by Chairman Hendricks to approve the Conservation use applications as presented by the Chief Appraiser. Vice-Chairman Coffee seconded the motion. Chairman Hendricks agreed. Carried 2-0-0

i. Applications- 007-164-15, 007-164-18, 007-075-01-B, 007-075-06-A, 007-162-10-G01, 007-075-03, 005-114-15-A, 006-192-02-A, 005-110-02, 007-217-06, 007-164-14, 005-122-37, 005-003-27, 007-071-04-A, 007-071-04-B, 007-071-04, 005-015-06, 007-112-16, 007-213-03, 005-007-05, 005-122-37-A, 005-126-10-A, 007-223-12-02, 007-229-20, 007-213-01-A05, 005-009-23, 006-281-02-A, 007-154-06-03, 005-143-23, 005-151-11, 007-158-14-B, 005-122-38, 005-122-88, 007-158-02

ii. Releases- None

✓ G. Forest Land Protection Act

i. Applications -none

ii. Releases - None

H. Member Matters –

i. Mrs. Harbin presented Chairman Hendricks with his reappointment paperwork from the Board of Commissioners and asked him to follow through with the swearing in at the Clerk of Superior Courts office. Vice-Chairman Coffee expressed his congratulations on the appointment of a new term to Chairman Hendricks.

ii. Mrs. Harbin asked the Board if they were amicable towards flex hours within the office as long as 8 hour work days were being completed and the office was covered during business hours. Chairman Hendricks and Vice-Chairman Coffee stated that they would leave that to the discretion of the Chief Appraiser, so long, as everyone was being treated fairly and the needed work was being completed.

I. Budget Discussion – The working budget for the 2016-2017 year is due to the county manager, Carol Ison, by March 31, 2016. The Board asked Mrs. Harbin to have a preliminary copy ready for the upcoming BOA budget session. They also asked her to get with Ms. Cook and find a few dates and times that would work for her and schedule the workshop.

J. Updated Office Policy –Tabled

K. Executive Session – There was no executive session

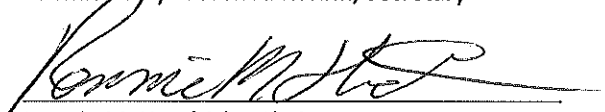
L. Announcements

i. Next scheduled meeting is tentatively scheduled for Tuesday April 5th, due to a conflict on the 12th with Vice-Chairman Coffee however, Mrs. Harbin stated she may possibly have a conflict on the 5th, she indicated she would check her schedule further and contact the Board.

M. Adjournment

A motion was made by Vice-Chairman Coffee to adjourn the meeting at 5:36pm, Chairman Hendricks was in agreement there was no discussion the motion carried 2-0-0.

Submitted by Lauren A. Harbin, Secretary



Ronnie M. Hendricks, Chairman



Daniel B. Coffee, Vice-Chairman

Leticia A. Cook, Member