



# TALBOT COUNTY

## *Board of Tax Assessors*

*Ronnie M. Hendricks, Chairman*  
*Daniel B. Coffee, Vice-Chair*  
*Leticia A. Cook, Member*  
*Lauren A. Harbin, Secretary*

**38 South Jefferson Ave**  
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**Talbotton, GA 31827**  
**(706) 665-3377**

### Board of Assessors Meeting Minutes February 9, 2016

#### 1. MEETING CALLED TO ORDER BY THE BOARD OF TAX ASSESSORS

The meeting was called to order by Chairman Ronnie M. Hendricks at 4:30pm at the Tax Annex. A quorum was present including the following: Ronnie M. Hendricks, Daniel B. Coffee, Lauren A. Harbin, Secretary.

#### 2. Approval of January 12, 2016 minutes

A motion was made by Vice-Chairman Coffee to approve the minutes from January 12<sup>th</sup> as presented, Chairman Hendricks seconded the motion, there was no discussion the motion carried 2-0-0.

#### 3. Public Comment

- a. Appearances – NONE

#### 4. Old Business

- a. Status updates on consultant recommendations

- i. CAMA schedules- Mrs. Harbin informed the Board that the Land Reval with GMass was continuing to move forward.
- ii. Mobile Home Valuation- Mrs. Harbin informed the Board that the reevaluation of the Real Property Mobile Homes is underway, and questionnaires have been mailed to all owners
- iii. Marine Personal Property- personal property forms were mailed which included the marine personal property and DNR list, Mrs. Marshall asked for Mrs. Harbin to inform the Board that there were quite a few boats on the DNR list that were not located in Talbot County.

#### 5. New Business

- A. Value Report-None
- B. Error and Releases – None
- C. Budget Report – No updated report from BOC at this time.

D. Homestead Applications – Homestead applications for 2016 were presented for Eric and Casey Delong (S1), Edward Brooks (S4), Daniel and Misty Grove (S1), Felicia Hardnett (S1), Howard Walton (S4), Gat Ello (S1), Sandra Kimbrell (S4), Earl Jones (S4), Richard Leverett (S1). A motion was made by Vice-Chairman Coffee to approve the homesteads listed, Chairman Hendricks seconded the motion, there was no discussion the motion carried 2-0-0.

E. Historical Exemption- James Tyrell, BOA requested that the house be field checked for improvements for 2016, before the exemption was granted. Tabled until March

F. Conservation Use – A motion was made by Chairman Hendricks to approve the Conservation use applications as presented by the Chief Appraiser. Vice-Chairman Coffee seconded the motion. Chairman Hendricks agreed. Carried 2-0-0

- i. Applications- 006-281-02, 007-114-19B, 005-013-02B, 006-275-14, 005-114-11A, 005-153-09, 005-143-27-01, 007-223-12-07, 007-079-01, 007-083-45, 005-005-33A, 005-017-08, 007-114-26, 007-221-07A, 007-114-25, 007-154-05B, 006-277-15-15, 005-114-20, 005-005-28, 007-108-10, 007-229-30B, 005-011-10M, 007-213-01D, 005-003-71, 007-045-24, 007-073-01E, 007-073-01, 005-021-20, 007-221-07B, 005-017-01, 007-108-19
- ii. Releases- None

G. Forest Land Protection Act

- i. Applications -005-143-19B, 005-116-05D, 007-215-09A, 005-009-10, 007-075-06B, 005-157-01A
- ii. Releases - None

H. Member Matters –

- i. Mrs. Harbin asked the Board opinion on editing acreage on parcels that were obviously being under assessed on acreage via GIS, and the Board said they felt that was within the day to day operations of the Chief Appraiser, and that we could make changes as needed, and the tax payer could always dispute with a survey if necessary.
- ii. Chairman Hendricks stated that he got a phone call concerning an incident in the office on Monday. Mrs. Harbin informed the Board that a taxpayer came into the office on Monday, and was very upset about not receiving her tax bill. She became very belligerent , used inappropriate language, and made threats to the staff. Chairman Hendricks and Vice-Chairman Coffee discussed that staff must display a professional demeanor at all times and asked that the Chief Appraiser put a plain in place with the City Police or the Sheriffs office to take any threatening situations as a most serious matter.

I. Updated Office Policy –Tabled

J. Authorization for Training- A motion was made by Vice-Chairman Coffee and seconded by Chairman Hendricks for Mrs. Marshall to attend the Appraiser III examination in March, 2016. Carried 2-0-0.

Mrs. Marshall had requested to attend CAVEAT in May. Due to no significant relevant legislation being discussed at this time, current training goals, and that the date was during assessment time, based on the Chief Appraiser's recommendation the Board decided not to make a motion to approve any CAVEAT attendance at this time for May 2016. However, Vice-Chairman Coffee added that he understands that CAVEAT is important to keep up with the new laws and regulations and we should strive to send staff and/or a BOA member whenever conditions allows and it is deemed practical. The new office policy will address individual training goals and priorities along with representation at annual conferences etc.

K. Executive Session – There was no executive session

L. Announcements

i. Next scheduled meeting is tentatively scheduled for Tuesday March 8, 2016.

M. Adjournment

A motion was made by Vice-Chairman Coffee to adjourn the meeting, Chairman Hendricks was in agreement there was no discussion the motion carried 2-0-0.

Submitted by Lauren A. Harbin, Secretary

  
Ronnie M. Hendricks, Chairman

  
Daniel B. Coffee, Vice-Chairman

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Leticia A. Cook, Member