



TALBOT COUNTY

Board of Tax Assessors

*Ronnie M. Hendricks, Chairman
Daniel B. Coffee, Vice-Chair
Leticia A. Cook, Member
Lauren A. Harbin, Secretary*

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Board of Assessors Minutes April 14, 2015

1. MEETING CALLED TO ORDER BY THE BOARD OF TAX ASSESSORS

The meeting was called to order by Ronnie M. Hendricks at 5:15 in the map room at the Tax Annex. A quorum was present including the following: Ronnie M. Hendricks, Daniel B. Coffee and Lauren A. Harbin, Secretary.

2. Election of Officers

A motion was made by Mr. Coffee to elect Ronnie Hendricks Chairman of the Board of Assessors. Mr. Hendricks seconded the motion. So carried. The vote was 2-0-0. A motion was made by Chairman Hendricks to elect Mr. Coffee vice-chairman. Mr. Coffee seconded the motion. So Carried. The vote was 2-0-0. *(Ms. Cook indicated over the phone that she did not have an interest in being Chairman or Vice-Chairman)* Mrs. Harbin had been elected Secretary in January of 2015, so the Board did not feel the need to vote on that appointment again.

3. Approve minutes from previous meeting.

Approval of the February minutes were tabled because there was no Board member present from the previous meeting. A meeting was not held for March due to lack of quorum.

4. Approval of Travel and Education Expenses

- a. Vice-Chairman Coffee made the motion to approve travel and registration cost for Muriel Marshall to attend CAVEAT in Athens May 19-21, 2015. Chairman Hendricks seconded the motion. So Carried. The vote was 2-0-0.
- b. Chairman Hendricks made the motion to approve travel and education expenses for new board members. Vice-Chairman Coffee seconded the motion. So carried. The vote was 2-0-0
- c. Chairman Hendricks made the motion to approve travel and education request for Lauren Harbin to attend the Income Review class in Atlanta June 1-3, 2015. Vice-Chairman Coffee seconded the motion. So carried. The vote was 2-0-0.
- d. Chairman Hendricks made a motion to authorize funding for Muriel Marshall to take the Appraiser III examination at the end of June. Vice-Chairman Coffee seconded the motion. So carried. The vote was 2-0-0.

- e. Chairman Hendricks made a motion to authorize funding for Lauren Harbin to take the Appraiser III examination at the end of June. Vice-Chairman Coffee seconded the motion. So carried. The vote was 2-0-0.
5. The Board discussed the 2015 Real Property returns that had been received, and indicated that the Office Personal should process those accordingly.
6. Mrs. Marshall informed the Board that a consultant from Traylor Business Services would be coming on April 23, 2015 at 11am to discuss the handling of the 2014 appeals, and give a consultation on the audit that was previously preformed. Both Board members indicated that they would be interested in coming to hear the consultant.
7. Chairman Hendricks made a motion to authorize Mrs. Marshall to handle to review and processing of all Personal Property returns for 2015. Vice-Chairman Coffee seconded the motion. So Carried. The vote was 2-0-0.
8. Vice-Chairman Coffee made a motion to download and apply the ABOS valuation table for boats. Chairman Hendricks seconded the motion. So Carried. The vote was 2-0-0.
9. Based on staff recommendation Chairman Hendricks made a motion that Deputy Chief Appraiser Lauren Harbin should sign a two-year contract with Harris to print the notices of assessment. Vice-Chairman Coffee seconded the motion. So carried. The vote was 2-0-0.
10. Chairman Hendricks made a motion to authorize Lauren Harbin to prepare the records so that the notices of assessment for 2015 could be printed. Vice-Chairman Coffee seconded the motion. So carried. The vote was 2-0-0.
11. Vice-Chairman Coffee made a motion that Lauren Harbin should apply the FLPA index to all parcels with the FLPA covenant for 2015. The index sent from DOR this year was 1.019. Chairman Hendricks seconded the motion. So carried. The vote was 2-0-0.
12. Vice-Chairman Coffee made a motion that Lauren Harbin update the CUVA and FLPA tables based on the chart sent from the DOR. Chairman Hendricks seconded the motion. So carried. The vote was 2-0-0.
13. Chairman Hendricks made a motion to forward all unsettled appeals from 2014 to the BOE. Vice-Chairman Coffee seconded the motion. So carried. The vote was 2-0-0.
14. Vice-Chairman Coffee made a motion to approve all applications with the exception of the applications for parcels GENE-03-E and 007-158-08-05 due to missing or incomplete information.

007-213-34	007-077-09	007-075-03	005-122-14
007-174-18	007-156-11	007-176-08	007-211-15-a
005-017-02A	005-017-02	007-158-11B	005-110-13

005-112-06	007-172-21A	005-143-23E	006-256-03B
007-174-12	005-007-03	005-005-40	007-118-04
007-166-02	007-158-22	007-085-09	005-011-33-15
007-174-11	007-106-08E	007-073-05	007-158-13
007-168-11	005-128-03	005-112-01	005-013-02
007-223-14	005-021-39-C	007-077-16	005-143-23
005-143-23-C	005-110-19	005-126-09A	007-158-09
007-158-12	005-021-01	007-073-07	006-254-06A
007-170-26	005-159-09	006-277-06	007-158-08-04
005-021-05D	005-147-04M	007-227-04	005-143-23-E01
007-114-11	005-157-22	005-143-18-A	007-174-10
005-114-09A	007-083-20-A	006-277-12	005-021-22
007-158-04	005-122-66A	005-114-09B	005-019-01B
005-122-32	005-143-27-01	007-158-08-05	GENE-03-E
007-049-16-C-01	007-047-05-A	007-213-29	005-124-19-A
006-256-04	006-271-15-A	006-256-01	006-269-09-A
007-083-07	007-158-08-02	007-158-08-03	005-003-39
007-213-15	005-124-34	007-213-15-F	007-075-11
007-211-30	007-051-01	007-049-10	007-223-02
007-077-20	005-151-04	005-147-01	005-007-03a
005-007-01	007-217-09b	007-217-15	007-168-01
007-168-09	007-081-05C-01	007-215-09	005-143-19
007-075-06	007-073-09	005-009-10-A	005-021-17-A
005-116-05-C	005-116-05-B	007-114-11-C	005-114-01

15. There was no business for Executive Session


16. Chairman Hendricks made a motion to exempt the Nature Conservancy for 2015 forward based on the letter provided and the supporting documentation. Vice-Chairman Coffee seconded the motion. So Carried. The vote was 2-0-0.

17. New Business- Chairman Hendricks suggested that during the time between now and our next meeting that the office staff have the option to ask for a called meeting as necessary until all immediate issues are resolved. Vice-Chairman Coffee indicated that he agreed with this suggestion.

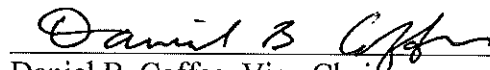
18. There was no old business.

Vice-Chairman Coffee made a motion to adjourn and Chairman Hendricks seconded the motion, there was no further business. So Carried meeting adjourned at 7:35pm. The vote passed 2-0-0.

Submitted by Lauren A. Harbin, Secretary



Ronnie M. Hendricks, Chairman



Daniel B. Coffee, Vice-Chairman

Leticia A. Cook, Member