

Assessors' Meeting Agenda

January 4th, 2022

8:30am

Old Business:

1. Review and approve minutes from December 14th, meeting.

New Business:

2. Review and approve E&Rs submitted by appraiser.
3. Review and approve Prebill Digest
4. Review ESRI Maintenance agreement.
5. Set next regular meeting date.
6. Adjourn

Candler County Board of Tax Assessors

Meeting Minutes January 4th, 2022

Opening

The meeting was called to order at 8:30am by Letrell Thomas in the Tax Assessors Office located at 25 W. Daniel St. in Metter, Ga.

Attendees

Letrell Thomas, Assessor & Chairman
Cassius M. Osborn, Assessor
Elizabeth H. Childs, Assessor
Marian Grier, Chief Appraiser
Cheyenne Lanier, Secretary

Approval of Minutes

Motion was made by Mr. Osborn to review and approve meeting minutes from December 14th. Mrs. Childs seconded. Motion passed unanimously.

Old Business

None.

New Business

Motion was made by Mr. Osborn to review and approve E&Rs submitted by appraiser. Mrs. Childs seconded. Motion passed unanimously.

Motion was made by Mr. Osborn to review and approve Prebill Digest. Mrs. Childs seconded. Motion passed unanimously.

Motion was made by Mr. Osborn to terminate the ESRI Maintenance agreement. Mrs. Childs seconded. Motion passed unanimously.

Adjournment:

The next monthly meeting is scheduled for February 8th, 2022 at 8:30am to be held in the Tax Assessors office.

The meeting was adjourned by Letrell Thomas at 8:45am.

Minutes Submitted by:

Cheyenne Lanier
Cheyenne Lanier, Secretary

2-8-22
Date

Minutes Approved by:

Letrell Thomas
Letrell Thomas, Assessor & Chairman

2/8/22
Date

Cassius Osborn
Cassius M. Osborn, Assessor

2/8/2022
Date

Elizabeth H Childs
Elizabeth H. Childs, Assessor

2/8/2022
Date

Upcoming items to be addressed in the office.

1. CUVA letters to new owners and heirs of deceased landowners in the covenant.
2. Review files and visit twelve mobile homes in process of being moved into the county and prepare the Prebilled Mobile Home Digest by January 5th.
3. January begins renewals on covenants and signing up new covenants. This requires meeting with land owners and answering their questions as well as coding and entering the covenants in WinGAP. There are 66 covenants to be renewed. First "notices of expiring covenant" have been mailed.
4. Homestead exemptions are accepted through April 1. This involves time with the owner answering questions and printing and filling out a form.
5. Splits of property need to be done. Currently there are 7 on my desk.
6. Sales with timber need to be reviewed by our timber consultant.
7. The large tract pricing schedule needs to be reviewed and possibly revised based on results of timber consultant.

CANDLER COUNTY BOARD OF ASSESSORS

25 W DANIEL STREET, SUITE B
METTER, GEORGIA 30439

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Visit us on the web at <https://qpublic.net/ga/candler>

Letrell Thomas, Chairman
Cassius M. Osborn
Elizabeth H. Childs

Marian Grier, Chief Appraiser
Cheyenne Lanier, Personal Property Appraiser
Jakelyn Guiff, Mobile Home Clerk

CLOSED MEETING AFFIDAVIT

**STATE OF GEORGIA
COUNTY OF CANDLER**

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Letrell Thomas, Chairperson of the Candler County Board of Tax Assessors, being duly sworn, states under oath that the following is a true and accurate record to the best of her knowledge and belief:

1. The Candler County Board of Assessors met in a duly advertised meeting on Tuesday, January 4, 2022.
2. During the meeting, the Board voted to go into closed session.
3. The closed session was called to order at 8:45.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

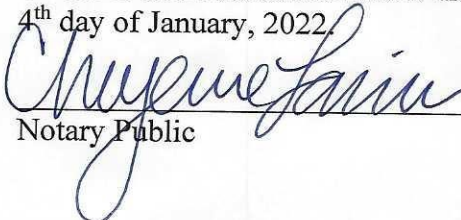
- Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlements, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Board or any officer or employee of the Board of Assessors as provided by O.C.G.A. 50-14-2(1);
- Discussion of tax matters made confidential by State law as provided by O.C.G.A. 50-14-2(2);
- X Discussion or deliberation on the appointment, employment, compensation firing, disciplinary action or dismissal, or periodic valuation or rating of an employee of the Board of Assessors staff as provided by O.C.G.A. 50-14-3(6):
- Other: Consultation with the county attorney regarding personnel matters.

This 4th day of January, 2022



Letrell Thomas, Chairperson
Candler County Board of Assessors

Sworn to and subscribed before me this
4th day of January, 2022



Notary Public

