

Assessors' Meeting Agenda
January 8, 2019
8:30 AM

1. Elect a Chairman for 2019.
2. Review and approve minutes from December 11th meeting.
3. Review and approve E&Rs and NODs presented by appraiser.
4. Review and approve homestead exemption applications for 2019. See attached list.
5. Review and approve automobile appeal value changes recommended by appraiser.
6. Approve release of CUVA covenant for John Timothy and Susan Peifer on parcel 062-048-004. Penalty paid \$1,046.93.
7. Discuss action to be taken to hire another clerk.
8. Chief Appraiser's Report.
9. Set next meeting date. (tentative February 12th)
10. Adjourn.

CANDLER COUNTY TAX ASSESSORS

35 S W BROAD STREET SUITE E

METTER, GEORGIA 30439

Voice: 912-685-6346 Fax: 912-685-3818

Visit us on the web at www.candlertax.org

Lanelle Jarriel, Assessor Chairman
Letrell Thomas, Assessor
James C. Lanier, III, Assessor

Marian Grier, Chief Appraiser

Dee Dee Clark, Appraisal Clerk
Cheyenne Lanier, Deed Clerk

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Lanelle Jarriel, Chairwoman of the Candler County Board of Tax Assessors, being duly sworn, states under oath that the following is a true and accurate to the best of her knowledge and belief:

1. The Candler County Board of Tax Assessors met in a duly advertised meeting on Jan 11, 2019.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 7:30 am.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

____ Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlements, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);

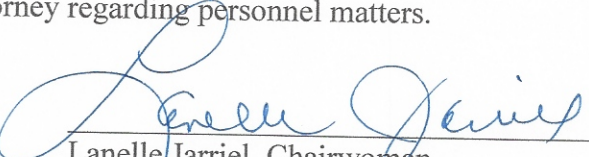
____ Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);

____ Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

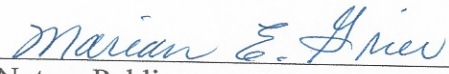
X Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

____ Other: consultation with the county attorney regarding personnel matters.

This 11 day of January, 2019.


Lanelle Jarriel, Chairwoman
Candler County Board of Tax Assessors

Sworn to and subscribed before me this
11 day of January, 2019.


Notary Public



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CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
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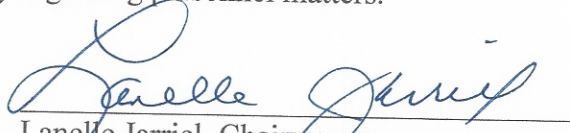
AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Lanelle Jarriel, Chairwoman of the Candler County Board of Tax Assessors, being duly sworn, states under oath that the following is a true and accurate to the best of her knowledge and belief:

1. The Candler County Board of Tax Assessors met in a duly advertised meeting on Jan 8, 2019.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 8:55.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- ☐ Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlements, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);
- ☐ Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);
- ☐ Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);
- ☒ Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);
- ☐ Other: consultation with the county attorney regarding personnel matters.

This 8th day of January, 2019.


Lanelle Jarriel, Chairwoman
Candler County Board of Tax Assessors

Sworn to and subscribed before me this
8th day of January, 2019.


Notary Public



Meeting of the Candler County Board of Tax Assessors
Minutes of the Meeting- January 8th, 2019

Attendees: Lanelle Jarriel, Assessor/Chairman
Letrell Thomas, Assessor
James C. Lanier III, Assessor
Marian Grier, Chief Appraiser
Cheyenne Lanier, Secretary

Ms. Jarriel Called the meeting to order at 8:35am.

Motion was made by Mrs. Thomas to elect Ms. Lanelle Jarriel as Chairman for 2019. Mr. Lanier Seconded. Motion passed unanimously. Ms. Jarriel will serve as Chairman for 2019.

Motion was made by Mrs. Thomas to approve the December 11th minutes. Mr. Lanier seconded. Minutes were approved unanimously and signed.

Motion was made by Mrs. Thomas for a review and action on E&R and NODs. Mr. Lanier Seconded. Motion passed unanimously. All were approved.

Motion was made by Mrs. Thomas to approve Homestead applications for 2019. Mr. Lanier seconded. Motion passed unanimously. All were approved.

Motion was made by Mrs. Thomas to review and approve automobile value changes recommended by appraiser. Mr. Lanier seconded. Motion passed unanimously. All were approved.

Motion was made by Mrs. Thomas to approve the release of CUVA for John Timothy & Susan Peifer for parcel 062-048-004. They have paid the penalty of \$1046.93. Mr. Lanier seconded. Motion passed unanimously. Release was approved.

Mrs. Grier presented Chief Appraiser's Report. See attached.

The next monthly meeting was scheduled for February 12th at 8:30am.

Motion was made by Mrs. Thomas to enter into executive session to discuss personnel & pay grades. Mr. Lanier seconded. Motion passed unanimously.

Ms. Jarriel adjourned the regular meeting at 8:50 am to enter into executive session.

The regular meeting resumed at 9:30am.

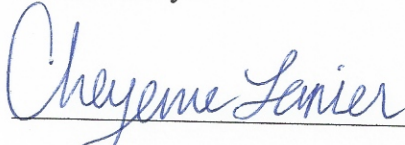
Motion was made by Mrs. Thomas to promote Cheyenne Lanier to Personal Property Appraiser with the grade of 14-C based upon two years of experience in the Assessors Office and having obtained Appraiser 1 status with the State of Georgia. Mr. Lanier seconded. Motion Passed unanimously.

Motion was made by Mrs. Thomas to promote Adelia (Dee Dee) Clark to Appraisal Clerk with the grade of 12-N based upon over thirteen years longevity with the County, eleven and one half

of those years being with the Assessors Office. Dee Dee Also serves as the county Mobile Home Inspector as well as the mobile home ordinance compliance officer. Mr. Lanier Seconded. Motion passed unanimously.

Motion was made by Mrs. Thomas to hire an Appraisal Clerk with the grade of 12-A to replace Cheyenne Lanier. Mr. Lanier seconded. Motion passed unanimously.

Submitted by:

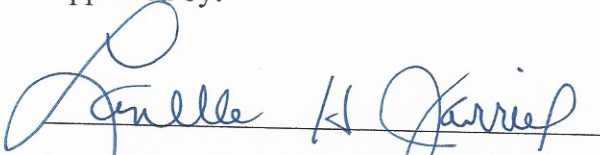


Cheyenne Lanier, Secretary

2-12-19

Date

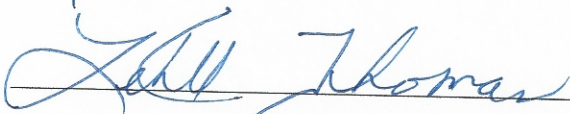
Approved by:



Lanelle Jarriel, Assessor/Chairman

2-12-2019

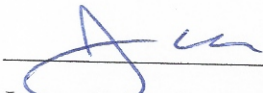
Date



Letrell Thomas, Assessor

2/12/19

Date



James C. Lanier III, Assessor

2-12-19

Date

Chief Appraiser's Report
January 8, 2019

1. Two WinGAP upgrades have been implemented in the last 30 days. We are now on version 4.8.2.1 which is incompatible with Windows 10 photos app. WinGAP uses Windows Photo Viewer app. Windows 10 has stopped supporting Windows Photo Viewer app in favor of Photos app. The photos app displays only the first picture in the file. We often have more than one and also keep historical pictures. WinGAP folks have not been able to resolve this issue. I will continue to complain!
2. Documenting for the record that Jessica Gonzalez was offered the Deed Clerk position and refused it when the County would not pay her \$10.00 per hour as advertised. Our clerk's starting pay is \$9.81 per hour we are now told.
3. Splits and joins have been worked that will add thirty-eight new parcels to the digest for 2019. We have one new subdivision called Adalyn Acres that contains seven parcels.

Board of Commissioners' Meeting
January 7, 2019

The Board of Assessors respectfully request the following:

1. Revise the Appraisal Clerks grade from 9 to 12 in order to be consistent with all other clerks employed by the County.
- 2. Promote Cheyenne Lanier to Personal Property Appraiser with the grade of 14-C based upon her having two years of experience in the Assessors' office and has attained Appraiser I status with the State of Georgia.
- 3. Promote Adelia (Dee Dee) Clark to Appraisal Clerk with the grade of 12-N based upon her having over thirteen years longevity with the County, eleven and one half of those years with the Assessors' office. Dee Dee also serves as the county mobile home inspector and mobile home ordinance compliance officer.
- 4. Hire an Appraisal Clerk with the grade of 12-A to replace Cheyenne Lanier.
5. Revisit our request to allow the Assessors' employees to work 40 hours per week at the discretion of the Board of Assessors.

2019 HOMESTEAD EXEMPTIONS APPROVED
JANUARY

CODE	PARCEL NO	NAME
S4	056-026	ELLIS, CURTIS & MARY A
S1	018B-005	GROSS, SARAH CATHERINE
S1	029A-019	WILLIAMS, V WILLIAM W
S1	034-005-004	MASTERSON, DONNA D & PAUL J
S1	020-015	MESSER, SR. GREGORY K