



SCOTT P. RUSSELL, CFA
MONROE COUNTY PROPERTY APPRAISER

HX-316F

COUNTY COURTHOUSE
P.O. Box 1176
KEY WEST, FLORIDA 33041
PHONE (305) 292-3420 FAX: (305) 292-3431

Request for Mailing Address Change

If you would like to change your mailing address for tax roll purposes, please complete and sign this form and return to the address above. **An incorrect mailing address may result in the loss of exemptions.**

IMPORTANT NOTICE – ADDRESS CHANGE WILL NOT BE CONSIDERED IF FORM IS NOT SIGNED AND DATED.

YOU MUST BE THE OWNER OF RECORD OR HAVE POWER OF ATTORNEY FOR THE OWNER OF RECORD TO REQUEST A CHANGE OF MAILING ADDRESS. COPY OF THE POWER OF ATTORNEY MUST BE ATTACHED OR THE ADDRESS WILL NOT BE CHANGED.

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Parcel Identification: _____ Alternate Key: _____
 Real Estate Tangible Personal Property

Owner(s) of Record: _____
Please Print

New Mailing Address: _____

CITY ST ZIP

Telephone: _____ E-mail: _____

Signature: _____ Date: _____
(Current owner of record must sign)

FOR OFFICE USE ONLY: CC Tax Collector: HX: Entered By: _____ Date: _____